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To: Key Appointed Officials in Member Municipalities
From: Diane Hines, Chair of the MMA Nominating Committee & Immediate Past President
Date: March 17, 2025
Subject: Nominations for MMA Executive Committee Now Open

Don't Delay, Apply Today

Are you a municipal official with ideas on how MMA can better assist town and city leaders? Are you interested in joining colleagues from across Maine to oversee MMA operations and establish the association's goals and priorities? Do you simply want all municipal voices to be heard? Sound interesting? Then, read on!

Overview. The association is currently accepting applications for four seats opening on MMA's Executive Committee. The 12-member committee is responsible for overseeing all MMA and Risk Management Services operations, adopting the association's annual budget, setting member dues rates, and guiding the management of MMA resources and investments. Each member is eligible to serve two three-year consecutive terms, which begin on January 1.

Commitment. The committee meets 10 times each year at MMA in Augusta for full day meetings and convenes in the MMA president's municipality for a two-day goal setting and planning retreat each September. Members are also encouraged to play the role of ambassadors by participating in MMA member events, such as the annual convention held in October, as well as the HR and Tech conferences, as time allows. The responsibilities of executive committee members are guided by the association's bylaws, which include attendance requirements. At a minimum members must be available to attend nine meetings annually. While in-person participation in meetings is the expectation, participation via Zoom is available to accommodate special circumstances. Additionally, expenses associated with serving on the committee are covered by MMA.

Qualifications. Eligible candidates must: (1) serve in a member municipality as either an elected municipal officer (e.g., selectperson, councilor or mayor, etc.) or as a town or city manager or chief appointed administrative official; (2) commit to serving a three-year term and attending 12 meetings per year; and (3) possess a basic understanding and knowledge of MMA operations.

Nomination & Election Process. In May, all interested applicants will be interviewed by MMA's six-member nominating committee after which ballots will be prepared for casting by the selectboards and councils in each member municipality. This year, the election will be held on August 29, 2025.

Fine Print. A "statement of interest" must be submitted by noon on Thursday, April 17, 2025. While it may seem that there is plenty of time to apply, before we know it spring will be upon us. Application materials are found online at: <https://www.memun.org/About/Governance/Nomination-Petition-Election-Process>.

For more information about this exciting opportunity, please contact Kelly Maines, Executive Office Administrative Coordinator, at 1-207-623-8428 or kmaines@memun.org. Your ideas, voices and leadership are needed. Apply today!