



NOTICE

Seeking Nominations for MMA Executive Committee

Nominations

Nominations are being accepted for three seats on the MMA Executive Committee. The Vice President position is also open to municipal officials who have served at least 12 consecutive months on the MMA Executive Committee during the past five years. The Nominating Committee will interview candidates for the Vice President position and selected candidates for the Executive Committee positions during their meeting in May.

What Is Involved?

The Executive Committee is the Maine Municipal Association's corporate board, consisting of twelve elected and appointed municipal officials representing the interests of member municipalities throughout the state. The Committee has overall governance and fiduciary responsibility for the Association, its annual operating budget, and the development of policy and priority initiatives. The Executive Committee meets 10-12 times per year and has a required attendance policy in place. The Association reimburses municipal officials or their municipality for travel related expenses incurred for attending meetings or authorized activities to represent the Association's interests.

Who Should Apply?

- Town and/or city managers or chief appointed administrative officials in an active member municipality; or
- "Municipal officers" (*mayor and aldermen or councilors of a city, the selectmen or councilors of a town, and the assessors of a plantation*)

What are the Qualifications?

- The ability to serve a three year-term;
- Basic knowledge and/or interest in the corporate operations of the Maine Municipal Association;
- Although not necessary, it would be helpful to have prior experience on other governing boards/committees and/or involvement in the Maine Municipal Association.

Timetable

COMPLETED	Appointment of MMA Nominating Committee (<i>The MMA President, with recommendations of the Executive Committee, appoints 2 MMA Past Presidents; 2 Elected Municipal Officials, and 1 President of Affiliate Group or Town/City Manager or Chief Appointed Administrative Official</i>)
March 12, 2019	1st Meeting of Nominating Committee — <i>Review of Nominating Committee Process</i>
March-April 2019	Notice in monthly magazine, <i>Maine Town & City</i>, and electronic newsletter, <i>MMA This Month</i>
March 18, 2019	1st Electronic Mailing to Key Municipal Officials — <i>Seeking Interested Candidates</i>
May 6, 2019	Deadline for Receipt of Statement of Interests & Support Letters of Recommendation <i>The Nominating Committee will then hold its 2nd Meeting by Conference Call to review all Statements of Interest and select candidates to be interviewed.</i>
May 9, 2019	2nd Meeting of Nominating Committee by Conference Call – <i>Review of Statements of Interest</i>
May 15, 2019	Final Meeting of Nominating Committee <i>Interviews with Selected Candidates and put forth Proposed Slate of Nominees</i>
May 17, 2019	2nd Mailing to Key Municipal Officials — <i>Proposed Slate of Nominees and info on Petition Process</i>
July 5, 2019 — 4:30 p.m.	Deadline for Receipt of Nominees by Petition
July 17, 2019	3rd Mailing to Key Municipal Officials — <i>MMA Voting Ballots</i>
August 16, 2019 — 12:00 noon	Deadline for Receipt of MMA Voting Ballots
August 16, 2019	MMA Election Day — <i>Counting of Voting Ballots</i>

For Further Information:

Please visit the MMA Website at www.memun.org for additional information on the MMA Nominating Committee process, timetable, overview of Executive Committee responsibilities and access to the Statement of Interest Forms for the MMA Executive Committee and Vice President. Please contact Theresa Chavarie at 1-800-452-8786 ext. 2211 or by e-mail at tchavarie@memun.org if you have any questions.