



## Maine Municipal Association

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www.memun.org

TO: Key Municipal Officials of Member Cities, Towns & Plantation  
Municipal Clerks of Member Cities, Towns & Plantations

FROM: Stephen W. Gove, Executive Director

DATE: June 10, 2020

RE: MMA Ethel N. Kelley Memorial Award – Call for Nominations

The Maine Municipal Association is pleased to offer an opportunity for your municipality to nominate one of your own for the Association's most prestigious award. This is the 35th year the Maine Municipal Association has made the MMA Ethel N. Kelley Memorial Award in the name of dedication to the cause of good local government.

**Nominating Process** – We are providing the following link to the MMA website where you will find information on the Award and the Nomination Form for your consideration.

<https://memun.org/About-Us/Latest-News/Ethel-Kelley-Memorial-Award>

Nominations may be made by elected and appointed municipal officials of the member municipality and should be accompanied by up to five supporting letters describing the Nominee's exceptional contributions to local government. The letters of support should be from local or state officials, business leaders and/or members of the community.

Please send your Nomination form and letters of support electronically or via postal service to:

MMA Ethel N. Kelley Memorial Award Selection Panel  
Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330

The deadline for receipt of nominations is **Friday, August 21, 2020 by 12:00 noon**. Please note that persons who were nominated for this Award last year in 2019 may be re-nominated this year by making that request to the Selection Panel via email to Theresa Chavarie, MMA Manager of Member Relations & Executive Office.

**Selection Panel** – A panel of three MMA Past Presidents will be asked to judge the Nominees based on the Award criteria and supporting letters.

**Presentation of Award** – The MMA Ethel N. Kelley Memorial Award has typically been presented to the successful municipal recipient by a member of the Selection Panel at the MMA Awards Luncheon held during the MMA Annual Convention. Please note that due to the COVID 19 health pandemic, it may be that the Annual Convention is held differently than in the past. We are working on those logistical arrangements and once we are certain of the plan for October 7-8, we will provide that

information to municipal officials. If your nominee is selected, Theresa Chavarie will be in touch with the town/city key municipal official to make arrangements for municipal officials, staff and family/friends of the recipient to be present at the MMA Awards Luncheon. It is our hope that the recipient will remain anonymous until the day of the Award presentation.

If you have any questions or would like additional information, please contact Theresa at (800) 452-8786 or in the Augusta area at 623-8428 ext. 2211, or by e-mail at [tchavarie@memun.org](mailto:tchavarie@memun.org). Thank you.