

# TECHNOLOGY CONFERENCE 2024

MAY 22, 2024

UNIVERSITY OF MAINE AT AUGUSTA



limited space available>>> deadline to exhibit: May 14th

## PROGRAM BOOKLET

You must be a registered exhibitor to purchase an ad. Ads are full color.

**Full-page Ad: \$175**  
(7.25"w x 9.25"h )

**Half-page Ad: \$125**  
(7.25"w x 4.5"h)

Ads are due by May 14th

**EXTRA REPRESENTATIVES**  
\$125/EA

### PLEASE NOTE:

A separate email will follow after you register. It will contain your invoice and instructions for payment.

Please see important vendor guidelines on back.

## TECHNOLOGY CONFERENCE PARTNER

*Choose one option:*

- KEYNOTE SPEAKER ..... \$1,500
- LUNCH SPONSOR ..... \$1,500
- GRAND PRIZE ..... \$1,500

*Also included with your sponsorship:*

- 1) One booth, up to three (3) company representatives, meals included.
- 2) 15 minute demo/presentation.
- 3) Signage throughout conference center.
- 4) Logo and Company listing in program booklet, and on MMA website.
- 5) Complimentary half-page, full-color ad in program booklet.
- 6) Recognition in the Maine Town & City Magazine.

## TECHNOLOGY CONFERENCE SUPPORTER

*Choose one option:*

- BREAKFAST SPONSOR ..... \$750
- MORNING BREAK ..... \$750
- LAST CALL SNACK BREAK ..... \$750

*Also included with your sponsorship:*

- 1) One booth, two (2) company representatives, meals included.
- 2) 15 minute demo/presentation.
- 3) Signage throughout conference center.
- 4) Listing in program booklet, and on MMA website.
- 5) Recognition in the Maine Town & City Magazine.

## TECHNOLOGY CONFERENCE EXHIBITOR

- Exhibitor Booth ..... \$550

*Included with your package:*

- 1) One booth two (2) company representatives, meals included.
- 2) Listing in program booklet, and on MMA website.
- 3) Recognition in the Maine Town & City Magazine.

# EXHIBITOR>>>SPONSOR INFORMATION

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## SETUP & DEPARTURE:

Setup: 7:00 a.m. on Wednesday, May 22

Breakdown: after the last break at 3:30 p.m.

## PAYMENT:

All invoices must be paid in full by **May 14th** in order to be recognized in all print material and to guarantee your table-top space. If payment is not received by due date, MMA reserves the right to release table-top space and cancel registration.

## ABOUT TABLE-TOP SPACES:

**Table-top spaces are not traditional exhibit booth spaces.**

- Tables are 6' long and include one table cloth and 2 chairs.
- Spacing between each table will be at the minimum to allow traffic to flow through our exhibit areas.
- Please be sure any items you bring for display at your space do not block aisles or other table top spaces. We appreciate your cooperation and understanding.
- We will assign all booth spaces randomly.
- Electricity at your table-top space will be available.
- Due to the layout at Jewett Hall at the University of Maine at Augusta, the area for table-top spaces will be interspersed throughout the Conference Registration and the art gallery. The layout in the gallery does not allow for wall space behind your table. However, shade banners are fine. UMA requests that no art exhibit is moved.

## ATTENDEE INFORMATION:

All exhibitors are allowed a minimum of two complimentary attendee registrations including meals. Please see details specific to your sponsorship package. Additional badges may be purchased at a rate of \$125 per person.

All exhibitors must have badges. Exhibitors will receive an email in the weeks following registration confirming representative information (Company, Name, Title).

## CANCELLATIONS:

In the event you need to cancel your sponsorship, please email Sue Bourdon at: [sbourdon@memun.org](mailto:sbourdon@memun.org). Cancellations of exhibit space will be accepted until May 14, 2024. All cancellations are subject to a \$100.00 cancellation fee. No refunds will be made after the cancellation deadline.

## LIABILITY:

MMA and its officers, employees and agents are not responsible for any damage to exhibits or for any loss by theft, fire, delay, or mechanical failure which may occur while exhibitors are using the University of Maine at Augusta.