



# MAINE MUNICIPAL ASSOCIATION **SINCE 1936**

60 Community Drive | Augusta, ME 04330-9486  
1-800-452-8786 (in state) | (t) 207-623-8428

To: Key Municipal Officials of MMA Member Municipalities

From: MMA Nominating Committee  
Chair Elaine Aloes, MMA Immediate Past President (Selectperson, Town of Solon)  
Laurie Smith, Past President (Town Manager, Town of Kennebunkport)  
Mark Dion, Elected Municipal Official (Mayor, City of Portland)  
Dwayne Young, Town/City Manager (Town Manager, Town of Weston)  
Teresa Cloutier, Community-Based Organization (Equality ME)  
Kerry Leichtman, Municipal Employee (Assessor, Towns of Camden & Rockport)  
Jack Clukey, Affiliate Group (MTCMA Board Member)

Date: May 24, 2024

Subject: Proposed Slate for 2025 MMA Vice President & Executive Committee Members

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The MMA Nominating Committee is pleased to put forth the **Proposed Slate for MMA Vice President and Executive Committee Members** to serve on the MMA Executive Committee.

As a reminder, the MMA Executive Committee is the governing body of the Maine Municipal Association and is made up of three officers and nine members. The officers are elected to serve one-year terms and the members are elected to serve staggered three-year terms. All candidates put forth for your consideration meet all qualifications required by the MMA bylaws to serve in their specified role in which they are nominated for.

## **NOMINEE FOR MMA VICE PRESIDENT**

**Justin Poirier**

## **NOMINEES FOR MMA EXECUTIVE COMMITTEE**

Accordingly, the Nominating Committee has proposed the following candidate **continue** to serve as an MMA Executive Committee member for a second consecutive three-year term (January 1, 2025 – December 31, 2027):

**David Cyr**

The Nominating Committee has proposed the following candidates to serve as **new** MMA Executive Committee members for full three-year terms (January 1, 2025 – December 31, 2027):

**Michele Varuolo Cole**

**Matthew Garside**



Municipal officials who will advance or continue to serve their respective terms on the MMA Executive Committee include:

**Officers Serving a 1-year term ending December 31, 2025**

**President:** Melissa Doane, Town Manager, Town of Bradley

**Immediate Past President:** Diane Hines, Town Manager, Town of Ludlow

**Members:**

**Serving 3-year terms ending December 31, 2025**

Phil Crowell, City Manager, City of Auburn

David Nadeau, Councilor, Town of Windham

Anthony Ward Town Manager, Town of Casco

**Serving 3-year terms ending December 31, 2026**

Terry Helms, Selectperson, Town of Grand Isle

Shiloh LaFreniere, Town Manager, Town of Jay

Dina Walker, Selectperson, Town of Weld

**PETITION PROCESS**

Nominations may also be made by Petition signed by a majority of the municipal officers in each of at least five (5) member municipalities. Such petitions must be filed with the MMA Executive Director no later than 40 days prior to the date of the Annual Election. Accordingly, the deadline for Nominations by Petition is **4:30 p.m. on Monday, July 15, 2024**. Keep in mind that a candidate for the Executive Committee must be a municipal officer (a selectperson or councilor of a town; a mayor, alderman or councilor of a city); a city or town manager; or the chief appointed administrative official of a member municipality. A candidate for vice president must have served on the MMA Executive Committee for at least one year within the past five years.

**ELECTION PROCESS**

Once the petition process is complete on July 15th, the official VOTING BALLOT will be mailed to each member municipality for municipal officials to cast their vote. The Voting Ballot will include the Proposed Slate as recommended by the MMA Nominating Committee and any successful petition candidate. The Voting Ballots will be counted under the direction of the MMA President Diane Hines, Town Manager of the Town of Ludlow on Friday, August 23, 2024.

The following is a direct link to the MMA's website where you can access up to date information on the MMA Nomination, Petition & Election Process: <https://www.memun.org/About/Governance/Nomination-Petition-Election-Process>.

If you have any questions or would like additional information regarding the nomination, petition and election process, please visit the MMA website at [www.memun.org](http://www.memun.org) or contact Kelly Maines at 1-800-452-8786 ext. 2241 or by e-mail at [kmaines@memun.org](mailto:kmaines@memun.org).

**Maine Municipal Association  
Biographical Sketch for  
PROPOSED SLATE OF NOMINEES FOR  
2025 EXECUTIVE COMMITTEE**

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**MMA VICE PRESIDENT  
One-Year Term**

**Justin Poirier – Town Manager, Town of Monmouth, Maine**

**Professional Experience:**

Monmouth Town Manager	2022-present
Town Administrator, Town of Chebeague Island	2020-2022
Urban Development Specialist, City of Auburn	2020
Director, Maine Revenues Services, Property Tax Division (Deputy Dir 2014-2017)	2017-2020
Member, Town of Winthrop, Planning Board	2019-2020
Member, City of Augusta, Planning Board (Chair 2017-2018)	2013-2018
Director, Community Development Coordinator; City of Bath	2012-2014
Administrative Assistant, Board of Selectpersons, Town of Pownal	2010-2011
Administrative Coordinator, Building Services Department, Belmont, MA	2007-2010

**Education & Certificates:**

Master of Public Policy	University of Massachusetts -Dartmouth
Bachelor of Arts in Public Management	University of Maine - Orono

**Affiliations & Certifications:**

- Maine Municipal Association Executive Board Member
- Member, Maine Town, City and County Management Association
- International City Managers Association
- Maine Association of Assessing Officers
- Maine Chapter of the International Association of Assessing Officers
- Central Maine Association of Assessing Officers
- MMA Executive Committee
- MMA Legislative Policy Committee
- Board of Directors, Kennebec Valley Council of Governments
- Certified Maine Assessor
- Certified Community Development Block Grant Administrator

**MMA EXECUTIVE COMMITTEE  
Three-Year Term**

**David Cyr – Town Manager, Town of Frenchville, Maine**

**Professional Experience:**

Frenchville Town Manager	2021-present
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Mars Hill Town Manager	2014-2021
NicCait Construction Services, Presque Isle, Maine	2008-2011
Soderberg Construction, Caribou, Maine	2007-2009
Criterium Brown Engineers, Washburn, Maine	2003-2007
Town of Fort Kent – Public Works Director	2003-2004
Civil Engineering Services, Brewer, Maine	2001-2003
County of Aroostook Public Works, Caribou, Maine	1991-2000
Cianbro Corporation, Pittsfield, Maine	1987-1991
Brescia Construction/Caribou Soils, Inc, Caribou, Maine	1984-1987

**Education & Certificates:**

Bachelor’s degree – Engineering	University of Maine - Orono
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**Affiliations & Certifications:**

- Maine Municipal Association Executive Committee Member
- Northern Maine Solid Waste Management Committee Chair
- Maine Department of Transportation Regional Advisory Committee
- Public Advisory Committee – Maine Department of Transportation
- American Public Works Association – Executive Board
- Northern Maine Development Committee – Revolving Loan Committee
- Aroostook Municipal Association
- Budd Lake volunteer Fire Company
- Caribou Fire and Ambulance
- Town of Woodland, Maine – Selectman
- Mars Hill Rotary Club – President

**Michele Varuolo Cole - Selectperson Town of Bethel, Maine**

**Professional Experience:**

LBO Holdings, Chief Administrator/Manager	2001-present
American Ski Company, Executive Assistant	1997-2001
Sunday River Corporation, Multiple Positions	1984-1997

**Education:**

Bachelor of Science	University of Vermont
Diploma	Mt. Blue High School

**Affiliations & Certifications:**

- Bethel Board of Selectpersons
- Bethel Board of Assessors
- Maine Notary Public
- Rotary Club of Bethel – various clubs and district positions
- Project Opportunity – Telstar High School, Chair
- American Legion Auxiliary, Post # 81 – various positions
- Maine Adaptive Sports \$ Rec. – past board member
- Bethel Chamber of Commerce – past board member and officer positions
- Bethel Comprehensive Plan Development

- Bethel Ordinance Codification Development
- Bethel Budget Committee

**Matthew Garside – Town Manager, Town of Poland, Maine**

**Professional & Municipal Experience & Committees:**

Poland Town Manager	2017-present
Elder Care	2013-2017
Reflect Geophysical, chief Executive Officer & Board Director	2012-2013
Logistics Group Western Pacific, Chief of Staff	2005-2012

**Education:**

MPA – Public Administration (finance & economics)	Harvard University
Fellowship-Security Studies Program	Massachusetts Institute of Technology
Bachelor of Science	Massachusetts Maritime Academy

**Affiliations and Certifications:**

- Maine Town and City Managers Association
- United States Naval Institute

**PETITION TO NOMINATE CANDIDATE**

**for the  
Maine Municipal Association  
Executive Committee**

***Petition Deadline: Monday, July 15, 2024, by 4:30 p.m.***

We, a majority of the municipal officers of \_\_\_\_\_,  
*(municipality)*  
hereby petition to nominate \_\_\_\_\_,  
*(name of candidate)*  
\_\_\_\_\_, \_\_\_\_\_,  
*(position of candidate)* *(candidate's municipality)*

to serve on the MMA Executive Committee.

*(Please Note: In order to serve on the MMA Executive Committee, an individual must be from a Member Municipality and serve as a municipal officer (a selectperson or councilor of a town; a mayor, alderman or councilor of a city); city or town manager; or the chief appointed administrative official of a member municipality; A candidate for MMA Vice President must have served on the MMA Executive Committee for at least one year within the past five years.)*

**PLEASE SPECIFY BELOW THE POSITION FOR WHICH THE PERSON IS BEING NOMINATED.**

VICE-PRESIDENT - 1 YEAR TERM

EXECUTIVE COMMITTEE MEMBER – 3 YEAR TERM

MUNICIPALITY: \_\_\_\_\_

Signatures of a majority of the Municipal Officers:

Printed Names:

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***(Note: For an individual's name to be placed in nomination, at least 5 petitions requesting that his/her name be placed in nomination - each signed by a majority of the municipal officers in each of at least 5 member municipalities - must be received by the Executive Office, Maine Municipal Association, 60 Community Drive, Augusta, ME 04330, by the Petition Deadline date noted above).***